

NSBA Managing Directors Report
AGM, March 21, 2024
Summary of duties and responsibilities.



1. Time spent per day.
 - a. Average 1 -2 hours daily
2. NSMEA Coordinator
 - a. Certificates, plaques and frames
3. Honour Band Polices and Meetings
4. Newsletters and posters
 - a. Special Newsletter
 - b. Holly Leader will now be doing the NSBA Newsletter.**
5. Membership
 - a. Membership invoices
 - b. Membership renewal notices
 - c. Royal Bank confirmation of payments
 - d. Membership Numbers
 - i. 10 Life members
 - ii. 74 Regular members
 - iii. 21 Retired members
 - iv. 6 Corporate members
 - v. 12 Ensemble members
 - vi. 6 University members
 - vii. 16 Student members

Total 145
(18 not renewed for 2024)
6. NSBA Website
7. Daily email correspondence and regular mail.
8. NSBA Meetings - Create Zoom links for meetings.
9. NSBA Calendar of Events
10. Helping schools
11. Registry of Joint Stock Nova Scotia Filing
12. Changes to the NSBA by-Laws
13. “Band Spark” Project
14. National Youth Band of Canada 2024

Hope Gendron
NSBA Managing Director